



Australasian Association of Philosophy

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AAP PRIZE FOR INNOVATION IN INCLUSIVE CURRICULA POLICY

Policy number	PRI 006	Version	004
Responsible person	Convenor(s), Diversity Committee	Scheduled review date	April 2020

INTRODUCTION

The Australasian Association of Philosophy (AAP) offers each year a monetary prize for the development of innovative approaches to teaching philosophy. This is offered with a view to exploring ways in which undergraduate courses in philosophy can build the understanding and practice of an inclusive discipline, concerned to foster equal participation in the profession. The aims of the prize are to encourage professionals developing and improving their teaching portfolios to consider critically how philosophy is presented, and to be innovative in implementing practices of teaching that off-set well-known disparities of participation in the discipline, for instance along race and gender lines.

PURPOSE

This document prescribes the procedures to be followed in notification, judging and awarding of the Prize.

ELIGIBILITY

The prize is open to individuals, or groups of individuals, teaching undergraduate philosophy courses in Australasian Universities. No person may win the prize more than once, and no course may be re-entered without substantial modifications (to be determined at the discretion of the Convenor(s) of the Diversity Committee). The course must have taken place within 5 years before the date of application. The course convenor(s) should be included amongst the applicants, unless prior approval is given to waive this requirement.

APPLICATION MATERIALS

The application should include:

- a course outline

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- Course evaluations or other supporting evidence of feedback from participants
- An overview (max 1500 words) of how the course meets the aims of innovation and diversity around:
 - content
 - method
 - assessment

CRITERIA OF EVALUATION

- Significant innovation in curriculum that successfully promotes equity and diversity within the discipline, particularly with respect to underrepresented or marginalised groups in the profession
- Innovation in pedagogy that successfully promotes broader participation in the discipline
- Adoption of strategies for engaging with real-world issues and justice in the classroom
- High quality in course design and delivery framed by the concern that philosophical education is also educating agency for valuing human diversity beyond the discipline and the classroom

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AAP PRIZE FOR INNOVATION IN INCLUSIVE CURRICULA PROCEDURES

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RESPONSIBILITIES

The Convenor(s) of the Diversity Committee is responsible for arranging the judging of the prize, nominating a chair of the judging panel, and notifying the CEO of any judge with a conflict of interest as defined under Clause 9 of the Procedures. The CEO will ensure that all documents concerning the award of the prize are classified as having restricted circulation. The CEO is responsible for bringing this policy to the attention of incoming Members of AAP Committees. All members of AAP committees are responsible for respecting this policy.

JUDGING PROCEDURES

1. The prize will be decided by a panel of at least 3 philosophers appointed by the Convenor(s) of the Diversity Committee. The panel may include members of the profession not currently serving on the committee in order to meet the diversity requirements stipulated under 2. below. A chair of the panel will also be nominated.
2. Selection of panel members should ensure that the panel's composition varies from year to year and is as diverse (both philosophically and socially) as is practicably possible.
3. The contents of the applicant pool must not be revealed in approaches to possible panel members.
4. Any person appointed to serve on the panel must be instructed that all panel business, including the membership of the panel itself, as well as applications not granted the award, is strictly confidential. This confidentiality requirement should be understood as permanent, and not merely for the period of service on the panel.
5. The members of the panel will independently read all the applications. The panel is to conclude its business by the end of March if possible, and in any case by the end of April at the very latest. If the panel can reach consensus, its members will formulate a joint recommendation to the CEO on the award of the prize, producing a brief report on how the panel reached its verdict, and a short citation (up to about 200 words) suitable for reading aloud at the award presentation.
6. If the panel cannot reach consensus on the matter, they will take a vote. If the vote is split, the Chair of the panel will have a casting vote.

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8. The membership of the panel, and the list of applications, must be treated as confidential by all members of AAP Committees, and neither the panel members' names nor the applications may appear in minutes or AAP document accessible to members or to the public. This confidentiality requirement is permanent, and not merely for the current judging period.

9. Conflicts of Interest: Any panel member who is aware of any conflict of interest arising, e.g. because of friendship or enmity with any of the applicants, must declare this to the rest of the panel, who will then decide whether the member should be asked to stand down. On grounds of practicality, past or present departmental co-membership is not a ground for exclusion. In general, it is the business of the panel itself to decide whether an association with one of the nominees would make it improper for someone to serve as a panel member.

AWARD PROCEDURES

Calls for entries for the Innovation in Inclusive Curricula Prize are made in early October and reminders sent in mid-December and mid-February. The call for entries and reminders will be broadcast via an email to AAP members, the monthly AAP member newsletter, emails to Australasian philosophy mailing lists (e.g. aphil, NZAP and sydphil) and through the official AAP social media channels, namely Facebook and Twitter. The Administrative Officer is responsible for the call for entries as well as all reminders through all channels listed above.

Entries must be submitted through the online application form on the AAP website which will be open from the first announcement of the prize until 6:00pm AEDT on the last day in February.

Entries are checked for eligibility by the Administrative Officer and once complete, the Administrative Officer will email a link to the Convenor(s) of the Diversity Committee containing the eligible entries ready for the Convenor(s) to circulate to the judging panel. The judging panel will be expected to return a result within four weeks.

An announcement of the winner is made at the Opening Ceremony of the annual July AAP conference. Prior to that announcement, the identity of the winner must not be revealed to anyone outside the Diversity committee and the Executive. At the CEO's discretion, the winner may be informed in advance (e.g. to ensure attendance at the conference) on condition that s/he too is bound by confidentiality.

The AAP reserves the right not to award in the prize in any given year if no entries of sufficient quality are received. The AAP also reserves the option to award 'Highly Commended' to entries it deems suitable. Such an award will not disqualify the individuals and courses concerned from being re-entered for the prize in subsequent years.

RELATED DOCUMENTS

Sensitive Information Policy; Privacy Policy; Deliberations Policy; Prizes and Sponsorship Policy.

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DOCUMENT VERSION HISTORY

Policy Amendments

Version #	Date Approved	Approved by	Brief Description
004	23 rd November 2018	Executive	Revision to applications materials and evaluation criteria sections
003	7 th May 2018	Executive	Minor editing
002	23 rd December 2015	Executive	Revised to suit AAP restructure
001	8 th December 2013	Council	New policy

Procedures Amendments

Version #	Date Approved	Approved by	Brief Description
003	7 th May 2018	Executive	Updated to reflect online submission process/revised dates
002	23 rd December 2015	Executive	Revised to suit AAP restructure
001	6 th November 2014	Council	New procedures

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