

TERMS OF REFERENCE

HIGHER EDUCATION COMMITTEE

CONSTITUTION

The Higher Education Committee should consist in senior members of the profession with a track record in responding to higher education policy issues, including at least one person from all of the regions. The committee will consist in the following members:

- 1. Convener of the Committee
- 2. Immediate Past Convener of the Committee (if there is one and they are willing)
- 3. Ordinary member(s)
- 4. Postgraduate student member
- 5. New Zealand
- 6. Singapore

The committee may have further members, as many as deemed necessary for its necessary functioning, although consideration should be given to a maximum size of 7 or 8 members, as more may prove unwieldy. One member of the committee will act as Secretary.

FUNCTION

- To assist the Executive in monitoring the Sector (Government; Public Service Departments; Granting Agencies; etc.)
 - Develop and sustain relationships with relevant HASS bodies (e.g. Academies; Deans' Associations; etc.).
- To determine whether AAP submission is warranted.
- To determine whether solo AAP submission is warranted.
- To draft solo submissions.
- To monitor Media.
- To draft responses as appropriate.

REPORTING

Quarterly reports to the Executive should list what has come up and what was done, even if no further action was taken.